

## Overview

**Purpose:** To determine how demographic groups within a class perform on an assignment

**Features:** The Demographics Summary Report for courseware assignments correlates the following information about student activity with demographic categories:

- The number of learners assigned to the courseware and the number of activities in an assignment
- The status of students on assignments
  - Percentage who have mastered it
  - Percentage who have not started it
  - Percentage who are in progress on it
  - Percentage who have completed it
- The average and total time on task for an assignment



### Remember...

To receive meaningful results on demographic reports, be sure your demographic data is complete and accurate.

Student activity can be correlated with any of these single- or dual-demographic categories:

Single Categories	Dual Categories
gender	ethnic origin and gender
migrant status	socio-economic status and gender
special needs status	ethnic origin and socio-economic status
socio-economic status	migrant status and gender
ethnic origin	migrant status and ethnic origin

**Usage:** Monitor student activity by demographic group and adjust instruction accordingly

**Generate:** Periodically throughout the term, at intervals that are large enough to show significant change in the data and small enough to allow you to adjust instruction

## Generating Your Demographics Summary Report

The screenshot shows a navigation bar with three tabs: 'Classroom Administration', 'Curriculum Planning', and 'Reports'. The 'Reports' tab is active. Below it is a dropdown menu with the following options: 'Courseware Reports', 'Assessment Reports', 'Grade Reports', 'System Reports', 'Learner Progress', 'Learner Daily Usage', 'Class Usage Summary', 'Class Module Mastery', and 'Demographics Summary'. The 'Demographics Summary' option is highlighted with a red border.

1. From the **Reports** drop-down list on your **Home** page, point to **Courseware Reports**
2. Select **Demographics Summary**.

3. Select a **Class** and click the **Look Up** button.
4. On the **Look Up** page, select some or all assignments.
 

**Note:** If you see the numbers 1, 2, etc. at the bottom of the **Look Up** box, they indicate that you have more assignments on a subsequent page. You can view this page by clicking the page number. If you'd like to **Select All**, be sure to select the assignments that appear on subsequent pages.
5. Click the calendars to choose a date range; then click **OK** at the bottom of the **Look Up** box.
6. On the initial field-selection page, select all the assignments in the **Assignments** box that you'd like to see.
7. Choose a single- or dual-demographic category
8. Click **Go** to generate your report.

**Note:** To see data for more than one assignment, use the arrows below the main selection fields shown above to move forward or back.

## Understanding Your Demographics Summary Report

Class : Math Class 2									
Teacher : Teacher 2									
Category : Gender Only <b>1</b>									
Assignment(s) : Understanding Multiplication (with Assessments)_1									
<b>Understanding Multiplication (with Assessments)_1</b> <b>4</b> <b>5</b> <b>6</b> <b>7</b> <b>8</b> <b>9</b> <b>10</b>									
<b>Category</b> <b>2</b>	<b># of learners assigned</b> <b>3</b>	Mastery	# of modules	Completed	In Progress	Not Started	Average Time on Task	Total Time on Task	
SUMMARY	61	54.1% (33/61)	9	54.1% (33/61)	11.48% (7/61)	34.43% (21/61)	01:46	89:09	
Female	35	60% (21/35)	9	60% (21/35)	11.43% (4/35)	28.57% (10/35)	01:61	56:49	
Male	26	46.15% (12/26)	9	46.15% (12/26)	11.54% (3/26)	42.31% (11/26)	01:23	32:19	

### Sample report

### Report Key

- 1 Category (above):** The single- or dual-demographics category chosen
- 2 Category (with data):** A description of students by the demographic category chosen
- 3 # of Learners Assigned:** The number of students given the assignment

- 4 Mastery:** The percentage of students and number out of total students in a demographic category who have demonstrated mastery of the modules comprising the assignment
- 5 # of Modules:** The number of modules (lessons) in the assignment chosen
- 6 Completed:** The percentage of students and number out of total students who have completed the assignment
- 7 In Progress:** The percentage of students and number out of total students who have started the assignment and have not completed it
- 8 Not Started:** The percentage of students and number out of total students who have not started the assignment
- 9 Average Time on Task:** The average amount of time that a demographic group has spent on the assignment (the total time divided by the number of students)
- 10 Total Time on Task:** The total time that a demographic group has spent on the assignment

## Getting the Most from Your Data

This report can help you correlate student progress toward the completion of assignments with group patterns. The data can help you

- monitor the differences in student activity by single- or dual-demographic categories;
- adjust instruction to accommodate groups of students who are behind in assignments;
- develop class behavior and grading policies that will ensure time spent in computer labs or classroom centers is used wisely, with close attention to the learning needs of groups of students who are struggling;
- monitor against Adequate Yearly Progress reports;
- develop a pacing guide to help students set proper timelines for completing assignments.



### Caution

Progress is tracked in real time, but reports might not reflect changes in student progress for up to 24 hours after the changes have occurred.