

Overview

Purpose: To track testing activity at a class or at a learner level by month

Features: The Summary Usage Report displays the following data:

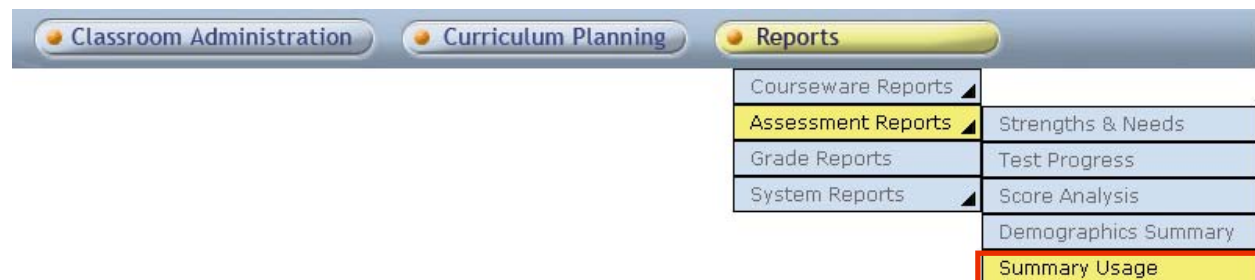
- Total number of tests taken within the **class**
- Total number of tests taken by a **learner** in the **class**
- Total number of tests taken within the **class** by month
- Total number of tests taken by the **class** in a given test category
- Type of test taken by a **learner** or by the **class**

Usage: The Summary Usage Report is used for

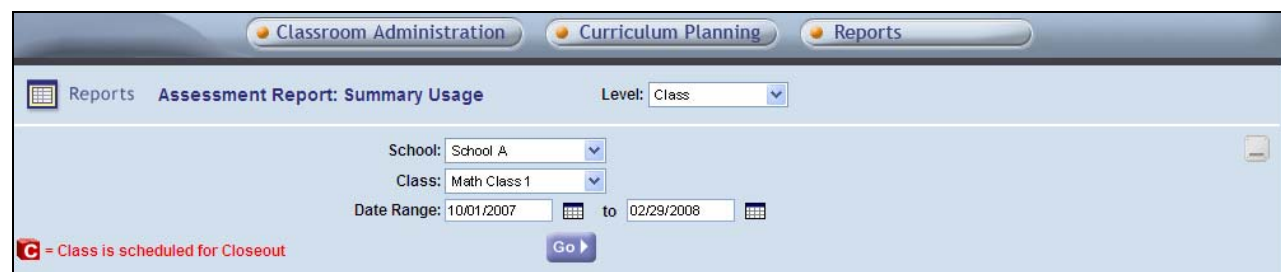
- tracking variation in the number of monthly tests;
- tracking test completion and monitoring the need for test recovery;
- tracking the total number of tests taken by a learner in a selected timeframe;
- tracking usage against classroom expectations;
- correlating class progress or performance against usage.

Generate: Monthly

Generating Your Summary Usage Report



1. From the **Reports** button drop-down list on your Home page, point to **Assessment Reports**.
2. Select **Summary Usage**.



3. Select **Class** as the **Level** of the report.
4. Select a **School** and a **Class**.
5. Click the calendar icons to choose a **Date Range** (a month or a timeframe).
6. Click **Go** to generate your report.

Understanding Your Summary Usage Report

Assessment Report: Summary Usage (Class Usage - Monthly Breakdown)

4 [View Class Learner List](#)

Account	Account 1
PlatoName	Teacher 1
School	School A
Class	Math Class 1
Start Date	10/01/2007
End Date	02/29/2008

1

Tests Taken per Class, by Month								
2 Month	Standards Benchmark Test	Unit Pretest	Unit Posttest	End of Semester Test	Readiness Test	Courseware Benchmark Pretest	Courseware Benchmark Posttest	5 Total
November 2007	27	25	27	30	0	25	25	159
December 2007	28	26	28	30	0	25	25	162
January 2008	30	25	30	28	0	27	26	166
February 2008	30	28	30	30	0	27	27	172
Total 3	115	104	115	118	0	104	103	659

6 Report Date: 02/29/2008, 12:51:43 PM (CST)

Sample report

Report Key

View by Class Usage—Monthly Breakdown

- 1 Search Criteria:** The selections made in the search form on which the report is based
- 2 Month:** Indicates the month(s) selected in the search form
- 3 Total:** Indicates the total number of tests taken in a given test category for the selected timeframe
- 4 View Class Learner List:** Displays a list of all learners in the class
- 5 Total:** Indicates the total number of tests taken in the selected timeframe
- 6 Report Date:** Displays the date and time that the report was generated (The time displays in the user's time zone.)



Quick Tip

- Viewing your report by **Class Usage—Monthly Breakdown** lets you compare and monitor the types and numbers of tests taken in a given month.
- Viewing your report by **Class Level—Learner List** lets you compare and monitor test completion for all learners in the class.

Assessment Report: Summary Usage (Class Level - Learner List)

7 [View Class Usage - Monthly Breakdown](#)

Account	Account 1
PlatoName	Teacher 1
School	School A
Class	Math Class 1
Start Date	10/01/2007
End Date	02/29/2008

Tests Taken per Class, by Learner								
9 Learner	Standards Benchmark Test	Unit Pretest	Unit Posttest	End of Semester Test	Readiness Test	Courseware Benchmark Pretest	Courseware Benchmark Posttest	8 Learner Total
Learner 10	2	2	3	2	0	2	2	13
Learner 100	2	3	3	2	0	2	3	15
Learner 106	2	3	2	2	0	3	3	15
Learner 11	2	2	2	4	0	4	2	16
Learner 116	2	4	2	4	0	2	2	16

*Sample report***View by Class Level—Learner List****7 View Class Usage—Monthly Breakdown:** displays data in Class Usage—Monthly Breakdown View**8 Learner Total:** the total number of tests taken by a learner in the selected timeframe**9 Learner:** the learner(s) assigned to the class**Getting the Most from Your Data**

The data from this report will help you monitor learner and class activity on tests and plan strategies accordingly to help enhance performance. Here are some suggested strategies:

- Develop a pacing guide to help learners set proper timelines.
- Monitor overall progress for the students within a class.
- Reserve additional computer time for learners who have completed a test.
- Track learners or classes in need of completing benchmark tests.
- Use the data throughout the year in a formative way to adjust plans as students progress.